Patrol Log Template

Record each visit or periodic observation when it occurs. Use the site instructions for timing and required checks. This blank form and fictional example are adaptable record aids; they do not prescribe a legally sufficient patrol policy.

Site _____ Date _____ Shift _____ Supervisor _____

Time and timezone

Area or post

Observation

Action

Evidence reference

Recorder

Follow-up

Keep private evidence in authorized storage and reference it here. Corrections should identify who changed what and when. Retain the original entry.

Patrol Log Template

Completed fictional example. All names, locations and records below are illustrative.

Site: Fictional North Warehouse | Date: 2026-10-07 | Shift: 18:00 to 22:00 | Supervisor: Casey Demo

Time and timezone

2026-10-07 19:00 America/New_York

Area or post

Fictional North Warehouse - east entrance

Observation

East entrance secured; corridor clear. No unusual activity observed.

Action

Checked door latch and notified supervisor of damaged exterior light.

Evidence reference

Photo P-01 in restricted evidence folder

Recorder

Alex Demo

Follow-up

Supervisor to arrange light repair; next entry should record condition.

Keep private evidence in authorized storage and reference it here. Corrections should identify who changed what and when. Retain the original entry.